



## Application for Funding for International Programming

Date of request: \_\_\_\_\_

1. Name of Organization requesting funding: \_\_\_\_\_

2. Organization Contact Information:

Contact Name: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

3. Please describe the goals of the organization:

---

---

---

---

4. Please describe the function and how it will promote the goals of your organization:

---

---

---

5. What is the target audience? \_\_\_\_\_

6. How many people are expected to participate? \_\_\_\_\_

7. How will you advertize the event? \_\_\_\_\_

8. Please provide a detailed budget for the event:

---

---

9. Level of Funding Requested in total: \_\_\_\_\_

10. Level of Funding Requested from the International Studies Office: \_\_\_\_\_

11. List other sources of funding:

---

---

12. How will approved funds be used?

Food and/or Food Service: \_\_\_\_\_

Promotion: \_\_\_\_\_

Speaker Support: \_\_\_\_\_

Travel Reimbursement \_\_\_\_\_

Honoraria: \_\_\_\_\_

Please provide names and affiliations of proposed speakers:

\_\_\_\_\_  
\_\_\_\_\_

13. How will payments to vendors and/or individuals be made?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

14. If funding is approved, will recognition of funding sources be publicized? \_\_\_\_\_

15. If ISO funding is not approved, how will the event be impacted?

Event will not be held: \_\_\_\_\_

Costs will be pared to match other and/or existing funding: \_\_\_\_\_

16. Has this organization received funds from the ISO in the past: Yes \_\_\_\_\_ No \_\_\_\_\_

If yes:

i. Date: \_\_\_\_\_ Event: \_\_\_\_\_ Amount: \_\_\_\_\_

ii. Date: \_\_\_\_\_ Event: \_\_\_\_\_ Amount: \_\_\_\_\_

iii. Date: \_\_\_\_\_ Event: \_\_\_\_\_ Amount: \_\_\_\_\_

\*\*\*\*\*

**To be completed by International Studies Office**

1. **Reviewer Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Recommend for approval: Yes  No

**If no, explain:**

\_\_\_\_\_  
\_\_\_\_\_

2. **Reviewer Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Recommend for approval: Yes  No

**If no, explain:**

\_\_\_\_\_  
\_\_\_\_\_

3. **Approver Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Funds Source: 101651 \_\_\_\_\_ Other: \_\_\_\_\_