

TRAVEL REQUEST FORM*For Endorsement of Form I-20 or DS-2019***Please also provide:**

- Passport(s) with visa
- I-20 or DS-2019
- Employment Card & Job Offer Letter (if any)
- I-94 Card
- Medical Insurance

First Name_____
Last Name_____
Date of Birth (mm/dd/yyyy)

Department _____

*If you are in F-2 or J-2 status, please provide spouse's information*Undergraduate | Graduate | J-1 Scholar
 | |

Spouse's Name: _____

Spouse's Date of Birth: _____

Passport expiration date: _____ I plan to renew my passport while abroadVisa expiration date: _____ I plan to renew my visa while abroadDestination(s) of Travel: _____ **I have valid and appropriate medical insurance coverage**Date of Departure: _____ Date of Return: _____ *My travel dates are approximations*

*Neither I nor any member of my family has violated the conditions of our visa status.
I certify that, to the best of my knowledge, all information provided on this form is accurate.*

Signature_____
Date**Accompanying Family also Traveling**

Name: _____

Relationship: _____

Passport Expiration: _____

 Will renew passport while abroad Will renew visa while abroad

Visa Expiration: _____

 Has valid and appropriate medical insurance

Name: _____

Relationship: _____

Passport Expiration: _____

 Will renew passport while abroad Will renew visa while abroad

Visa Expiration: _____

 Has valid and appropriate medical insurance*For additional family members, please use an additional form.**My family has different travel dates*

From: _____

To: _____

Shipping Your Visa Document to You

If you require that the International Studies Office send your signed Form I-20 or DS-2019 to you while you are abroad, please refer to the following webpage which contains instructions to follow for the ISO to courier the visa document to you. Otherwise the ISO will send by regular air mail.

<http://issp.dev.uvaits.virginia.edu/express-mail-shipping>