

On-Grounds Employment for J-1 Student

This complete and submit this form to the ISO in order to receive authorization to work on-grounds at UVA. Authorization can be granted for work totaling less than 20 hours per week during the regular academic year and/or full-time during breaks and summer. The form should be signed by both the student and supervisor.

Student's name: _____

Description of the employment:

Department or Office: _____

Location: _____

Student's Job Title: _____

Number of Hours per Week: _____

Start Date: _____ End Date: _____

I certify that the above description of employment is complete and accurate.

_____ Date: _____
(signature of supervisor)

Supervisor's Name: _____

Supervisor's Title: _____