

University of Virginia
International Studies Office
International Student & Scholar Program

New Scholar Check-In
***Required Fields**

*Sur (Last) Name: _____

*Personal (First) Name: _____

U.Va. Host School or Department: _____

*U.S. Residential (Local) Address:

Street Number: _____ Street Name: _____ Apt: _____

City: _____ Zip Code: _____

*Current U.S. Phone Number: _____

*Email (U.Va. or other): _____

Emergency Contact:

Family Name: _____

Personal Name: _____

Contact Information:

Phone: _____

Email: _____

Please mark the statement that applies to you:

My U.Va. department is providing medical insurance to me as part of a comprehensive salary and benefits package.

My U.Va. school or department is not providing medical insurance to me, but I have already obtained medical insurance on my own and verify that it meets U.S. government requirements.

J-2 Dependent Information:

Name: _____ email: _____

Name: _____ email: _____

Name: _____ email: _____

Name: _____ email: _____

If dependents will be arriving on a later date please indicate the date they will be arriving: _____

J-1 Regulations and Reporting Requirements

Please initial next to each item below that you have read and understand these regulations and reporting requirements

_____ 1. **Local Residential Address** – The ISO is required to report your local residential address to the government through the SEVIS system. If you move you report your new address to the ISO within 10 days of your move so that we can update your address in SEVIS.

_____ 2. **Health Insurance** - The U.S. Government requires J-1 and J-2 visa status holders to maintain insurance that covers sickness or accident “during the period of time that an exchange visitor participates in the sponsor's exchange visitor program,” and which offers the following minimum levels of coverage:

- **\$100,000** per accident or illness with a deductible of not more than **\$500**
- Repatriation of remains, in the event of death, in the amount of **\$25,000**
- expenses associated with medical evacuation to your home country or to your country of permanent residence in the amount of **\$50,000**.

_____ 3. **Travel** outside the U.S. during your program

If you leave the country during your program you must obtain a signature on your DS-2019 form before leaving the country. Advisors at the ISO are the only people authorized to sign these documents. You must bring your passport and DS-2019 form to the ISO office to obtain a travel signature.

_____ 4. **Employment** in the US - Any/all employment in the US is limited to the professional field/discipline indicated on your DS-2019 (item #4). **No employment or payment from a US source outside UVa can occur without prior discussion and written permission from the ISO.**

_____ 5. **Reporting changes to program** – any changes to your program must be reported to the ISO. This includes local residential address, program dates, and site(s) of activity within 10 days.

I confirm that I have read and understand the J-1 regulations and reporting requirements.

Signature

Date